



Nevada Public Agency Insurance Pool

Public Agency Compensation Trust

201 S. Roop Street, Suite 102

Carson City, NV 89701-4779

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**Minutes of Meeting of Loss Control Committee of  
Nevada Public Agency Insurance Pool and Public Agency Compensation Trust**

**Date: Tuesday, February 9, 2016**

**Time: 1:00 PM**

**Place: POOL/PACT Offices**

**201 S. Roop St. Carson City, NV 89701**

**CONFERENCE CALL-IN # 1-800-351-6805, Passcode: MikeR.**

**AGENDA**

**1. Roll**

A quorum being present, Chair Minor called the meeting to order.

**2. Public Comment**

Chair Minor opened public comment and hearing none, closed the public comment period.

**3. For Possible Action: Approval of Minutes of Committee Meeting of December 15, 2015**

On motion and second to approve the minutes, the motion carried.

**4. For Possible Action: Loss Control Excellence Program. Items will include future program dates, approving awards, renewals, and member notifications.**

Chair Minor opened this agenda item. Discussion was held concerning the different application process and renewals. The criteria of the applications was discussed and minimum level to meet. The timeline for renewal of three years was clarified. Eureka County and Pershing County submitted an application for renewal. White Pine County School District submitted their first application for a loss control award. Despite areas of concerns in the applications, the emphasis on renewal applications will be to focus on areas of improvement from the prior applications to ensure progress has been made.

On motion and second, the two renewals were contingently approved with the applying entities to improve the areas of concern.

**5. For Possible Action: Review and Approval of Risk Management Grant Application Submitted by Mason Valley Fire Protection District.**

Mason Valley Fire Protection District submitted a risk management grant application for Stryker Power Load ambulance lifting equipment for a total of \$25,188.00.

On motion and second, the Mason Valley Fire Protection District grant applicant was approved.

**6. For Possible Action: Review and Approval of Risk Management Grant Application Submitted by Churchill County.**

Churchill County grant application for a security system upgrade for the Churchill County Juvenile Detention Center. Total cost is estimated to be \$94,885 with \$70,000 to be Churchill County share and \$24,885 to be Pool/Pact share.

On motion and second, the Churchill County grant application was approved. Geoff Stark abstained.

**7. For Possible Action: Review and Approval of Risk Management Grant Application Submitted by Elko County Fire Protection District.**

Elko County Fire Protection District grant application for road way and highway hazard mitigations for first responders. Discussion was held on clarifying the minimum threshold amounts that the applying entity will be required to contribute and new notifications to all members to announce the availability of the grant monies.

On motion and second, the Elko County Fire Protection District was approved with a one-time waiver to grant \$36,000 from Pool Pact funding for the total budget of \$45,184 and a remaining \$9,184 to be supplied by in kind work. Chairman Minor abstained.

**8. For Possible Action: Review and Approval of Risk Management Grant Application Submitted by City of Caliente.**

City of Caliente submitted a grant application for safety equipment for utility workers. Discussion was held on the possibility of another exception, the type of listed items requested, and matching share.

On motion and second, direction was given to Pool/Pact to contact the City of Caliente to modify the request to remove certain non-qualifying items to bring the applicant funding to the 25% level.

**9. For Possible Action: Review and Approval of Stryker Grant Fund Applications and deciding on future grant application dates.**

Chair Minor opened this agenda item. Discussion was held concerning the dates for application due dates, for the overall risk management grant criteria, and the requirement form.

On motion and second, the dates of March 1 and September 1 were approved as grant application due dates.

**10. Discussion only: Update on the 2016 Risk Management Symposium Program.**

The symposium timeline for the first day to be held on the afternoon of May 18 and the morning of May 19 was discussed. The location will be the Silver Legacy Casino in Reno Nevada. Dinner and breakfast will be provided.

**11. Discussion only : Staff report on H.I.L.T program**

Discussion on the distribution of the H.I.L.T. product was given by Josh Wilson. All entities will receive these H.I.L.T. products and committee members were

**12. For Possible Action: Staff report on Grants to School Districts for Emergency Response and Preparedness**

Discussion on the HVA process being provided by Jeff Kay was held. This process is proceeding with approximately 40 % of the school districts close to being completed. The HVA process is on schedule according to the contract. Ann Wiswell from Carson City School District also announced a special SRO training available to other School Districts for the last week of March. No motion was needed at this time.

**13. For Possible Action: Request from Churchill County for Fallon Volunteer Fire Department Respirator Fitness Test.**

Discussion was held on the fact that the City of Fallon does not participate with Pool/Pact but Churchill County does. However, the Fallon Volunteer Fire Department serves both the City of Fallon and Churchill County.

On motion and second, the request for respirator fit tests to be provided to the Churchill County. Geoff Stark abstained.

**14. Public Comment**

The request for "Torch" training concerning School personnel requirements to report bullying. United Educators and additional state resources will be researched.

**15. For Possible Action: Adjournment**

On motion and second to adjourn, the meeting adjourned.